Subject: Justification for the purchase of __________________________

(Brief introduction of the required material in the first para)
The ___(material name)_______ is manufactured solely by M/s _______(manufacturer)___________ under special right of trade mark and is not available with any other firms possession except the aforesaid firm. M/s ____________,______(local firm) is the authorized distributor of M/s __________________(manufacturer) products in Pakistan (Authorized Distribution Certificate attached).

(Justification para)
Therefore, the _____________ is urgently required for the validation of standardization processes for plant protein purifications. We have received the quotation from M/S ___________________. The price for the items is quite reasonable. Therefore, approval may kindly be granted for the purchase of __________________________ on proprietary basis.

Name of Indenter
Position and Division

Head of Division:

Director NIBGE:
Subject: Procurement evaluation report

Please download the procurement Evaluation Recommendation Proforma
Dated:_________

Subject: Approval for the purchase of

Same note as in Justification including the following line. Therefore, approval may kindly be granted for the purchase of ______________________ on proprietary basis.

Name of Indenter
Position and Division

Head of Division:

Director NIBGE:
Proprietary Certificate

Certified that the item being procured is “Proprietary” in nature and is offered solely by M/S ______(manufacturer) under special rights of possession, trade mark and these elements are not available with any other firms except the aforesaid firm. The description of ______(material)_______ is given below. The quote from M/s______(local supplier), _____________ dated ______________ is attached herewith.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cat No.</th>
<th>Quantity</th>
<th>Price in Pak Rupees</th>
</tr>
</thead>
</table>

Total price:

Less _________ Special Discount if any

Total FOR NIBGE, Faisalabad value including taxes:   Rs.

Name of Indenter
Position and Division

Head of Division:

Director NIBGE:
NATIONAL INSTITUTE FOR BIOTECHNOLOGY AND GENETIC ENGINEERING  
(NIBGE) FAISALABAD

Dated: __________

**Reasonability of Rates**

It is certified that the quoted price of ____ (material)______ by ____ (supplier providing quote) is quite reasonable. The reasonability of the price has also been verified. A supply order may kindly be issued to the aforesaid firm. Quotation dated ______________ is attached.

Name of Indenter  
Position and Division

Head of Division:

Director NIBGE:
Reasonability of Rates

It is certified that the quoted price of ____ (material)______ by ____ (supplier providing quote) is quite reasonable. The reasonability of the price has also been verified. A supply order may kindly be issued to the aforesaid firm. Quotation dated _____________ is attached.

Director NIBGE: